

## **Cathedral Church of St. Paul**

*Chapter Meeting – September 26, 2023*

Attending: Jane Peyrouse, Derrick Muwina, John Lane, Kevin Miller, Kate Bast, Sean Carpenter, Anne Stetson, Hall Kirkham, Katy Denning, Rebecca Spangler, Betsy Munzer, Andrew Switter, Stephan Griffin, Jennifer McCracken (guest), Christie Towers (guest), Louise Munding (guest)

Regrets From: Beth Grundy, Gail Merriam, Jen Hopcroft, Emily Garcia, Monica Elias Orellana, Megan Holding, Nick Carter, Chris Capaldo

### Gathering

Prayer and Scripture reflection – Hall Kirkham

Approval of July minutes

- Kevin moved to approve the minutes.
- Minutes approved unanimously.

### Business

Finance Report – Sean Carpenter/Matthew Jarrell

- Staff movements and departures have caused a bit of savings against projected revenue.
- We will begin our three-year budgetary process in the next month.
- Current deficit prorated to this point in the year is \$283,767 vs a projected \$189,687. This is driven by lower grant revenue and rental income than forecasted.
- Rental income shortfall is mostly due to not having rented the third floor archive space next to the Cathedral offices, as the Diocese has not yet cleared that space. The Diocese continues to pay the Cathedral for occupancy there, but at a lower rate per square foot than the Cathedral could get on the open market.
  - The newly-renovated second-floor office space, set to launch as The Mission for small nonprofit tenants, will be built out and ready for occupancy before the end of the year.
- Grant income spiked recently. In August, MANNA received a \$25,000 grant from the Liberty Mutual Foundation. The P&L numbers don't include a \$23,500 grant to MANNA from the Diocese's Mission Initiatives program that was announced today. Promising, but still short of goals.

Bishop Selection Process Report – Derrick Muwina

- In the fall: conducting listening sessions and preparing to release a survey. Purpose is to hear from members of the Diocese, get a sense of what the Diocese is looking for, to create a profile of the Diocese. Profile will be posted in December.
- Will then receive names starting in January, and present a slate of candidates to the Standing Committee in April. Applicants not included in the slate can petition for inclusion. In early

May, the Transition Committee will conduct meet-and-greet visits with candidates on the slate.

- May 18<sup>th</sup>: vote on the new bishop. Consecration will take place in October.
- Members are encouraged to attend the listening sessions and fill out the survey.
- Kevin asked when the LGTBQ+ lay session would be rescheduled for (facilitators came down with COVID and had to postpone). No news on a new date.
- For further questions, reach out to the co-chairs of the Committee.

#### Investment Committee Report – Anne Stetson

- Committee met yesterday to review 2<sup>nd</sup> quarter performance (through June 30<sup>th</sup>). Markets are generally doing well, quarterly performance came in at 5.7 percent. Helps with fortifying the endowment during a year of draws.
- No 3<sup>rd</sup> quarter numbers yet, but we expect similarly strong results.
- Committee continues to consider allocating investments that align with the Cathedral's mission and purpose – in the realm of climate change, affordable housing, historically marginalized communities. Also hoping to target these investments geographically (greater Boston area).

#### Music Director's Report – Louise Munding

- Grant writing efforts have ramped up:
  - Applied to the National Endowment for the Arts for funding for the Embrace Ambiance Concert series, in partnership with the Nightingale Choral Ensemble. Will not hear back until April.
  - Applied to the Peabody Foundation for the restoration of the Andover chancel organ. Hopefully will hear back soon.
  - Will submit a proposal for the Mass Cultural Council program next month.
  - More on the horizon after the new year from Choral Arts New England.
- Marketing for the Embrace Ambiance Concerts has begun. Recently put together an informational brochure.
  - Short concerts will take place on the first Wednesday of each month, with two larger/longer concerts in December and April.
- Other events in the program year:
  - Messiah Sing on December 20<sup>th</sup>
  - Young Shepherd's Tale family performance on June 23<sup>rd</sup>
- Aeolian-Skinner organ is still for sale. There has been some interest. Informational brochures are available at the Cathedral and online.

#### Development Committee – Jane Peyrouse

- Committee is focused on hiring a new Director and our year-end appeals and events.
- November 28<sup>th</sup>: thank-you dinner for Capital Campaign donors. Chapter will be hosting in the sanctuary.
  - Chapter meeting will adjourn early on that day for the event.

- Emails will be sent to all donors. Phone calls will go out to larger donors to thank them for their contribution and invite them to this event. If you'd like to help with phone calls, let Matthew know.
  - Andrew and Hall volunteered.

#### Vote to endorse Molly Minnerath for Admission as Candidate for Holy Orders

- Vote requires a two-thirds quorum. We have 13 members present.
- All 13 members voted in the affirmative. We will re-circulate via email.

#### Fundraising 5 – Matthew Jarrell: Elevator Pitches

- Follow-up from July activity. Breakout groups summarized asynchronous work to develop elevator pitches.
- Group 1: highlight that the Cathedral is different than a parish, and does not receive support from the Diocese in the same way that a parish does.
- Group 2: focused on the many dimensions of the Cathedral's work and how people can get involved. Highlighted ministries and terrific outreach towards those who are marginalized/on the outskirts of society; those for whom no other place seems safe. Cathedral represents the unity of the Diocese, fellowship and theology, and raising people's spirits. Embraces many different forms of spirituality. Beth has some detailed notes that Matthew will circulate.
- Group 3: focused on promoting that the Cathedral does so much and could do even more with more support.
  - Kate recently preached about MANNA and the Black Seed Writer's Group. Raising awareness is crucial.
- Group 4: focus on brevity. Cathedral as a house of prayer for all, social action for those in need. Invite people into a conversation.
- Tenants are another untapped source of goodwill – they can testify to the strength of the community.

#### Closing Prayer – Jennifer McCracken